



TORONTO
RING #17

S I D L O R R A I N E

Hat & Rabbit Club

INTERNATIONAL BROTHERHOOD OF MAGICIANS

**Constitution and By-laws of
The Sid Lorraine Hat and Rabbit Club
Ring No. 17
International Brotherhood of Magicians**

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CONSTITUTION

Article I

Name and Affiliation

Section 1. This organization will be known as, "The Sid Lorraine Hat and Rabbit Club, Ring 17 of the International Brotherhood of Magicians," hereinafter known as, "The Club." The International Brotherhood of Magicians will be known as the I.B.M.

Section 2. The Sid Lorraine Hat and Rabbit Club, Ring 17, of the International Brotherhood of Magicians, the Club, will be registered as a Corporation under the Laws of the Province of Ontario and of the laws of Canada as they apply to, Non Share Capital Corporations. The Club is registered with letters Patent of C-85235-S since 17 October 1956. The Club will conduct its operations as the aforementioned laws require. In every case where the male gender is used the female gender also applies.

Section 3. The Club will be a branch, known as a Ring, of the I.B.M. The Headquarters of which are located at 11137C South Town Square, St. Louis, MO 63123-7819 Missouri, U.S.A., 314 845-9200, FX 314 845-9220

Section 4. The Club will accordingly be governed by the Constitution and By-Laws of the I.B.M.. Roberts' rules of Order will govern at meetings and Board meetings.

Section 5. Pledge and Oath.

All members must abide by the Pledge and Oath. The signing of the application forms becomes a binding contract. See Appendix 1 and both the I.B.M. and The Club application forms for specific wordings.

Article II

Objectives

Section 1. To promote Good Fellowship among the Members.

Section 2. To encourage and promote a high standard of presentation of the Art of Magic.

Article III

Membership

Section 1. REGULAR, ASSOCIATE, SENIOR, JUNIOR, LIFE and HONORARY, MEMBERSHIPS in The Club will be confined to persons who are Members in good standing of the I.B.M.

Article IV

Officers

Section 1. The Officers of The Club will be a President, a First vice-president, a Second Vice President, a Secretary, a Treasurer, a Librarian and a Sergeant at Arms elected for a

term of one year. The immediate Past President is recognized as an existing officer

Section 2. Six Officers will act as the Board of Directors, consisting of the President, First Vice President, Second Vice President, Secretary, Treasurer, the immediate Past President and two members who may be appointed by the Elected Officers for a term of one year.

Article V

Meetings

Section 1. The Fiscal Year will extend from the first day of August of each year to the last day of July of the succeeding year.

Section 2. The Club will meet one evening the first week of each month from September of one year to June of the following year, both inclusive. The May meeting will be the Annual Business Meeting.

Section 3. Special Meetings will be held when considered necessary by the Board of Directors.

Section 4. The places at which Meetings are held will be those approved by the Board of Directors.

Section 5. Except under urgent circumstances, regular meetings will be conducted without a business session.

Section 6. A simple majority at a Meeting of the Club or at a meeting of the Board of Directors, after proper and reasonable notice of such meeting has been given, will constitute a Quorum. A minimum of four elected directors may act for the Club, with subsequent ratification in writing by absent elected directors shall be valid.

Article VI

Amendments

Section 1. Amendments to this Constitution and the By-Law(s) may be made at any Annual General Business Meeting of The Club, by a three fourths ($3/4$) vote of the voting members present after a quorum has been established.

Section 2. Proposed Amendments to this Constitution, and the By-Laws of the Club will first be submitted to the Board of Directors for consideration. Publication in the Monthly Bulletin will duly communicate the action of the said Board to the Members at large at least one month before the Annual General Meeting.

By-Laws

Article 1

Membership

Section 1. Membership in the Sid Lorraine Hat and Rabbit Club will consist of the following classifications of membership: Regular, Associate, Senior, Junior, Life and Honorary, predicated however on applicants to such classifications of Membership will first have been elected to membership in the International Brotherhood of Magicians and are in good standing therein at the time of their election to membership in the Club. All members will wear their identification/membership badges at a meeting and wherever they deem that it is in the best interests of the Club. A fine is due should a member not have their badge at a function.

Section 2. Applications for regular, associate or junior membership will be proposed and seconded by two regular

members, in good standing, and will be accompanied by the usual and customary initiation fee. See fee schedule for amount. Upon acceptance as a member, dues will become payable immediately, at the usual and customary fee. See fee schedule for amount. Regular members will be entitled to full privileges of the Club. After that membership fees are due at the September meeting of each year.

Section 3. Dues for senior members, sixty-five years of age and with three consecutive membership years before their sixty fifth year will be at the usual and customary amount. See fee schedule for amount.

Section 4. Junior members will be between twelve and eighteen years of age. Upon reaching eighteen years of age regular membership is automatically bestowed.

Section 5. Associate membership applies only to persons related to a regular member and precludes voting rights. The initiation fee and membership fees apply. See fee schedule for amount.

Section 6. Applicants joining the Club after the January meeting will pay dues as set out in the fee schedule for the balance of the club year, to August, and the initiation fee.

Section 7. Life Membership may be conferred upon persons who have rendered some outstanding service to the Club. Life Membership will carry full Club privileges. The conferring of a life membership will be only on a 100% affirmative vote of the Board of Directors.

Section 8. Honorary Membership may be conferred upon persons who have rendered some outstanding service to the Club, or whose association with the Club will, it is considered, enhance the prestige or further the interest of the Club. Honorary Membership carries no Club privileges, other than attending the regular meetings. The conferring of an Honorary Membership will be only on a unanimous 100% affirmative vote of the Board of Directors. Where the person's association with The Club is the reason for conferring

the Honorary Membership, all requirements for membership may be waived by the Board.

Section 9. The Secretary will notify the membership by the Monthly Bulletin when any member resigns, or is expelled from the Club.

Section 10. Any member whose dues are three (3) months in arrears will be automatically suspended. The secretary will notify such member(s).

Section 11. The Board of Directors will consider any application for membership. They may announce such application(s) in the monthly bulletin before their acceptance. Applicants will be subject to acceptance or rejection by the Board, which will take notice of any objections to applicants submitted in writing and signed by a Club member(s) in good standing.

Section 12. Applicants whose applications have not been fully processed must have permission from the President or designate before attending any meeting(s). The Sergeant at Arms will be notified of such permissions.

Section 13. If considered advisable by the Board of Directors, applicants may be required to show their interest in the Art of Magic before being voted upon.

Section 14. If a signed notice of an objection in writing is received or in the event that the Board votes against recommending an applicant for membership, then a secret paper ballot will be taken and upon the applicant receiving a majority of positive or negative votes of the members present at a regular meeting will be accordingly accepted or rejected. Ballots for each applicant not marked will be considered void.

Section 15. A rejected application will not be considered again for at least three (3) months from the date of the meeting at which the vote was taken.

Section 16. The initiation of new members, and recognition of magical achievement such as the Order of Merlin, or Excalibur and the form that such a ceremony will take will be at the discretion of the Board of Directors.

Section 17. Any member may be suspended, expelled and/or removed from elected or appointed office, (for a specified length of time and permanently or subject to other disciplinary action for the following proven offences:

- (a) Unbecoming conduct, words or deeds, that would bring the name of the Club, the I.B.M. The Board of Directors, or any member falsely into disrepute;
- (b) Violation of the Constitution or Amendments thereto;
- (c) Violation of the By-Laws or Amendments thereto;
- (d) Violation of any resolution in force and effect;
- (e) Violation of the Code of Ethics or Amendments thereto;
- (f) Violation of the Ritual now in effect or from now on adopted;
- (g) Violation of Oath or Pledge.

Action may be initiated by any Club member, in good standing, against another member whom he knows to be in violation of any of the offences set forth. Such charges will be in writing to the Board of Directors and a copy to the alleged violator. The Board will set a time and place for the hearing and notify the member(s) involved. Final decision will be made by the board. All such decisions will be reviewed annually and in the best interests of the Club may be altered by the Board of Directors on a 100% affirmative vote.

If a Board Member is accused of any violation the President or other officer will strike a committee of at least three uninvolved Board or regular members who will review the matter and make written recommendations to the Board on the dispensation of the matter. This Committee will be known as the Review committee. These recommendations

and the subsequent action, if any, by the Board will be published in the monthly news if there is any finding of guilt.

Upon the accusation(s) being found not proven against any member or any Board member the matter will be held in confidence and will not be revealed except under due process of Law or the due process of the By-laws of the Club.

Section 18. Resigned, suspended or other disciplined members will make a new application where membership was removed as part of the discipline and will be dealt with as a new application for membership. Once the applied penalty has been served, its circumstances will not be held against the member but may be taken into consideration if the conduct that was the subject of the discipline is likely to continue.

Section 19. The Board of Directors will have the power to levy all dues, fees, fines and other accounts receivable or payable at its discretion and will have the absolute authority to wave, reduce or increase such dues, fees, fines or other accounts receivable after due consideration and for reasonable cause such as the Board of Directors will believe it to be in the best interests of the Club or the membership thereof. The Board of Directors will set the usual and customary dues, fees, fines and other accounts receivable and payable at the first meeting of its term of office without need to amend this Constitution or By-Laws by giving notice of such changes in the monthly Bulletin. All funds will be strictly accounted for and receipts for all expenditures are mandatory. All funds will be deposited into and withdrawn from a financial institution who will provide such records as are proper to account for all such transactions.

Article II

Duties and Officers

Section 1. The President will preside at all meetings of the Club and the Board of Directors. In his absence, the First Vice President will do so and in the latter's absence the Second Vice President will do so. The President will, with the Secretary sign all written contracts and obligations for the Club and will with the Treasurer sign all cheques disbursing monies. At the discretion of the Board of Directors any two officers may sign cheques and/or contracts and obligations when the named Officers are not readily available so to do. In every case of such Officers signing cheques or contracts or obligations the normal signing officers will be notified of such actions and the Board of Directors will be so notified with appropriate documentation or receipts to substantiate every transaction and further the designated signing officers will obtain documentation for all financial transactions.

The President will appoint any committees, approved as necessary or desirable by the Board of Directors. He will be an ex-officio member of all Committees. The President will abstain from voting in committee unless there is a tie in which case the President will hold the deciding vote.

Section 2. The secretary will give notice of all meetings of the Club and will keep a record of attendance and proceedings at such meetings. Such records will be kept on file for at least five (5) years and will be destroyed after that period at the discretion of the Board. At each meeting the secretary will supply the President with a list of the agenda for that meeting. He will conduct the correspondence of the Club. He will mail to all members a complete membership list showing names, addresses and phone numbers before the December meeting. He will order and be responsible for necessary stationary supplies. He will with the President, sign all written contracts and obligations for the Club. He

will refer all applications promptly to the Board of Directors.

Section 3. The Treasurer will collect fees, dues and other accounts due the club, issuing receipts for such collections and keeping a proper record of them. He will deposit such monies in a bank account in the name of the Club. He will pay all accounts owing, upon approval of the Board of Directors, obtaining receipts therefor and keeping a record of these transactions. Such records will be kept on file for at least five (5) years and will be destroyed after that period at the discretion of the Board of Directors. He will with the President sign all cheques disbursing the monies of the club. He will at the end of the fiscal year or at other times if necessary or requested by the Board of Directors compile a complete financial statement and submit it with all his financial records to an auditing committee for examination. After his financial statement will have been approved by an auditing committee he will send a copy by mail to all members before the September meeting.

Section 4. The librarian will have the library of the club available at all regular meetings of the Club. A fine may be levied by the secretary for overdue borrowed material. The usual and customary amount is due upon the member being notified. See appendix for amount. All such fines will be deposited in the general funds of the club. The librarian will maintain an inventory list of the Club's materials. He will report on the library at the Annual Business Meeting.

Section 5. The Sergeant At Arms will ensure that unauthorized persons do not gain admittance to meetings of the Club. He will also ensure that persons leave the meetings when called upon so to do by the presiding officer. He will do any other duties during meetings that the presiding officer may request for the Club.

Section 6. Additional duties of Officers of the club are listed under, "Duties of Elected Officers," which form's part of this constitution and By-Laws and may be amended by

the Board of Directors from time to time without amending this Constitution or the By-Laws.

Article III

Board of Directors

Section 1. The board of Directors will have general control of its policies, activities and finances within the confines of the Constitution and By-Laws.

Section 2. The Board, through the President, will submit a general report of the affairs of the Club at the Annual Business meeting in each year and at any other regular meeting that the President selects.

Section 3. The Board will meet between each regular monthly meeting and when requested by the President at a time and place he will decide.

Section 4. The Board will act as a program committee unless it deems it expedient to appoint such a committee anytime.

Section 5. The Board will decide whether any special activities will be entered upon or whether any special commitments will be made and will authorize any expenditures considered necessary in the interest of the Club.

Section 6. The Board will fill any Officer's position that is vacant by appointing a regular member in good standing to serve in such position for the remainder of the term.

Section 7. A quorum at a Board meeting will be constituted upon a simple majority of the Directors present at such meeting after reasonable notice of such meeting has been given to the Directors.

Section 8. The Board may report their activities on behalf of the Club in the monthly bulletin.

Section 9. The First Vice President, other Board member so designated, will be the third signing officer for all transactions.

Section 10. The Board will notify the financial institution at the commencement of each Club year of the names, addresses and particulars of the three signing officers, any two of whom will sign cheques for the Club.

Section 11. The Board will at its discretion appoint a Club reporter who will be responsible for submitting a monthly report of the Club's activities to the Linking Ring.

Article IV

Elections

Section 1. In February of each year the Immediate past President will be requested to head a nominating committee with two additional regular members.

Section 2. This committee will nominate a slate of officers for the ensuing year, all of whom have agreed to hold office. The Committee will advise the membership accordingly in the Bulletin one month before the Annual business meeting.

Section 3. Once the nominating committee has been struck any member may submit names to the Nominating Committee Chairperson for any office, providing the nomination is endorsed by the nominee and a seconder and further that those named have agreed to stand for election. Nominations will close at the annual business meeting.

Section 4. The Secretary may prepare ballots bearing the names received from the nomination committee including all individual nominations. In the event of uncontested nominations such candidates will be announced as acclaimed to the Office. At the annual general business meeting any contested seats will be voted for by written proxies

already received by the Secretary in the approved format and/or by a 3/4 majority of the members present at the meeting by written ballots.

Proxy's ballots are void on the member(s) attending the Annual General Meeting and being present during the voting.

Section 5. The completed proxy's ballots will either be delivered to the Secretary before the annual business meeting or be turned into the Secretary before the Annual General meeting.

Section 6. The President will appoint three members to scrutineer from those in attendance at the annual business meeting who will count and tabulate any ballots and report the results to the President and the membership.

Article V

Standing Committees

Section 1. The President will appoint an auditing committee of two regular members in good standing one of whom will be a member of the Board of Directors.

Section 2. The auditing committee will at the end of the fiscal year examine the financial records of the Treasurer and will certify as to the correctness thereof.

Article VI

Library

Section 1. There will be a library of books, teaching materials, documents and other materials about the Art of Magic.

Section 2. The Board of Directors will allocate a sum of money from the Club funds for the purchase of such materi-

als from time to time where the materials may be of benefit to the members of the Club.

Section 3. The Librarian will establish and maintain control of the materials and each member will sign out with his name and ring number any materials borrowed from this library. Materials will be returned at the next regular meeting or at the discretion of the Secretary a fine in the usual and customary amount may be levied against the member. See appendix for amount. All such fines to be deposited in the general funds of the Club.

Members borrowing any material(s) are responsible for returning it in its borrowed condition. The member at the member's cost will replace any damage or lost material.

Article VIII

Visitors

Section 1. Any person may be admitted to a regular meeting of the Club if their presence is deemed desirable by the person(s) presiding over the meeting. Any member may invite a nonmember or visitor upon notifying the President or a Board member who will give permission or refuse permission as they may deem it to be in the best interests of the club. Such visitors will pay the usual and customary fee or other fee as may be in place for a meeting. See fee schedule for amount.

Section 2. Visitors will not remain in the meeting room while Club business is being conducted unless at the direction of the Board of Directors otherwise.

Section 3. Attendance of non-magical visitors at the Club will be at the discretion of the Board of directors. Non-magical visitors will not be present during educational forums except at the control and direction of the Board of Directors.

Appendix I

Fee Schedule

Section 1. Initiation fee for Regular, Associate and Junior is ten dollars.

\$10.00

Section 2. Membership fees:

Regular is fifty dollars: \$50.00

Associate is thirty five dollars \$35.00

Junior is thirty five dollars: \$35.00

Senior is thirty-five dollars with 3 years previous membership: \$35.00

After January to July is \$5.00 per month to a maximum of \$35.00.

Life membership is nil: \$ nil

Honorary is nil: \$ nil

Section 3. Membership fine: No Membership card at meeting is one dollar \$1.00

Section 4. Library fine for materials not returned at the next meeting is five dollars: \$5.00

Section 5. Visitors: Members of other Clubs at a meeting is five dollars: \$5.00

Attendance at a Club lecture or event is fifteen dollars \$15.00 or as prescribed for that event.

Section 6. All dues, fees, fines or accounts receivable will be received, and a receipt issued and all such funds will be deposited in the general funds of the Club in the Financial Institution.

PLEDGE AND OATH

Section 1. Pledge

I hereby pledge that I will abide by the Constitution and By-Laws of the International Brotherhood of Magicians and of any affiliated Rings of which I may become a member and any and all amendments thereto as well as its Convention mandates.

I further pledge that I shall never violate any part of "THE CODE OF ETHICS" of the International Brotherhood of Magicians. I also pledge not to expose the modus operandi of any magical effect.

Upon my honour, I hereby pledge to the above and attest that all statements made by me in this application are true and subscribe my name hereto.

Signature: _____

Date: _____

Witness: _____

I.B.M./Ring # _____

Section 2. Oath

Every Officer and Board Member of the Club shall take the Oath of Office as is appropriate for the Office which shall include the Pledge and further shall fulfill the duties of that Office for the good of the Club and as this Constitution and By-Laws so provide.

